

## Prosperous Communities Matters Arising Schedule

### Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

**Recommendation:** That members note progress on the matters arising and request corrective action if necessary.

### Matters arising Schedule

Meeting	Prosperous Communities Committee				
Status	Title	Action Required	Comments	Due Date	Allocated To
Green	<b>enforcement Training for Parish Councils</b>	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p><b>this is something the council have offered previously and can continue to offer should Parish Wardens wish to issue FPNs for matters such as dog fouling or litter. Any individual has to be authorised and receive specific training. Information on this provision can be outlined within the Parish Charter.</b></p> <p><b>The Parish Charter is due for sign off in June 2020 and does include reference to this matter - TBC</b></p> <p><b>therefore revised target date for circulation of July 2020</b></p>	31/07/20	Grant White
Green	<b>additional information following p and d discussion.</b>	<p>information requested through the debate be provided to Members namely more detailed telephone stats , time taken to answer calls, types of calls , % of calls in time, contract information, potential savings from reduced cash handling etc, more detail in mins of mtg dated 2 June 2020</p>	<b>All requested data will have been circulated to Cllrs before the meeting on 14 July</b>	16/07/20	Katie Storr
Green	<b>Parish Charter needs amending before launch</b>	<p>document be amended as per committee request see mins from 2 June prior to the Launch of the document</p>		16/07/20	Grant White

Green	parish charter publicity and promotion and yearly impact review	<p>approval to commence the publicity and promotion of the charter as per section 4 of the parish charter report.</p> <p>Also need to plot in yearly review report as per section 5 of the report</p>		31/07/20	Grant White
Amber	information pack for parish councils re reporting issues	<p>Extract from mins of mtg 22/10/19</p> <p>Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.</p>	<p><b>We will complete a draft during December/January however won't send out until after the Parish Charter consultation has been completed. This will allow us to add in any other bits of information that parishes may find useful as identified during the consultation.</b></p> <p><b>therefore revised target date for circulation of June 2020</b></p>	15/06/20	Grant White